

Dear _____,

We want to remind you that all students in Fulton County Schools now have access to Naviance, which can be accessed through your [ClassLink](#) ACCOUNT. As previously shared, schools will be using Naviance to process and submit transcripts, letters of recommendation, and other college application documents.

IMPORTANT CHANGES to Common Application and requesting letters of recommendation: You can now create your Common App account, but we ask that you **NOT** invite any teachers or counselors to write letters of recommendation through Common App. Requesting letters of recommendation will take place in Naviance for the 2020-2021 school year. **After August 1st, you will need to match your Common App account with your Naviance account.** Requesting letters of recommendation in Common App before matching your Naviance account will create errors. **Therefore, please hold off on requesting recommendations until after August 1st.** To learn more, you can watch the [Common App Matching](#) video. Once you match Common App to Naviance, you will then be able to request transcripts and teacher recommendations in Naviance Student.

These videos will help you understand this process better:

- [Common App Matching](#)
- [Students Requesting Transcripts](#)
- [Requesting Letters of Recommendation](#)
- [Naviance Overview Video](#)

For now, we strongly encourage you, as you begin your senior year, to visit Naviance to research colleges, careers and scholarships!! We hope that you will find these resources helpful. If you have any questions about Naviance Student and the college application process, please contact your assigned counselor.

Your Counseling Department